



PARENT HANDBOOK

COVID ADDENDUM

This COVID Addendum is in effect during the 2020-2021 school year. These policies supersede any corresponding policies in the Parent Handbook (posted on the webpage). Every child's parent/guardian agree to and must sign the COVID Waiver in order to attend school. (<https://forms.gle/S27jUbFt44ArVkMt8>)

School Hours

Playschool 9:00am – 1:00pm

Preschool 9:15am – 1:15pm

*No loitering, visiting, lingering in the building/hallway

Arrival/Drop-Off

General

- We request one (masked) adult per child in the building.
- Children in Preschool – not Playschool – must wear a mask to enter building then place in their basket.
- Playschool Families – If there is a sibling in Preschool, then that child may be checked into his classroom after your Playschool child.
- Drop-Off your child with their lunch box and backpack, then Exit the Building (no loitering, visiting, lingering).

Schedule

- Playschool Toddlers- 9am enter at South Door (back side of the building) and go to Room 104 to drop off child
- Playschool Young 3's- 9am enter at North Door (front side of the building) parking on the circle on the right-side curb and go to Room 108 to drop off child
- Preschool 3s- 9:15am enter the North Door (front side of the building) and go to Room 107 to drop off child
- PreKindergarten- 9:15am enter the South Door (back side of the building) and go to Room 105 OR 106 to drop off child
- JrKindergarten- 9:15am enter the South Door (back side of the building) and go upstairs to Room 205 to drop off child

Dismissal/Pick-Up

Dismissal/Pick-Up will be at the SAME door where you entered for Arrival/Drop-Off

Schedule

- Playschool Toddlers- 1pm enter at South Door (back side of the building)
- Playschool Young 3's- 1pm enter at North Door (front side of the building)
- Preschool 3s- 1:15pm enter the North Door (front side of the building)
- PreKindergarten- 1:15pm enter the South Door (back side of the building)
- JrKindergarten- 1:15pm enter the South Door (back side of the building)

Sign In/Out

The teachers will be signing in/out your child. The sign in sheet asks if your child has sunscreen applied. The Division of Early Care and Learning (CDHS) requires every child to have sunscreen, regardless of the weather. Please apply sunscreen either at home or in your car.

Building/Cleaning/Disinfecting

- We are fortunate to have a LARGE campus which allows us to spread out and enjoy the outdoors.
- The church has installed a Needlepoint Bi-polar Ionization System (NPBI) in the HVAC system of both buildings. This kills 98% of COVID and most other airborne pathogens (for more details refer to our website).
- Drinking fountains are all closed. There are sinks in every classroom with disposable cups for one-time use.
- Facilities and teachers are orchestrating a daily cleaning/sanitizing/disinfecting schedule for materials, toys, tabletops, chairs and frequently touched surfaces. Additionally, at the end of the day facilities will use the EMIST, Electrostatic Spray Machine. This system sprays EPA approved disinfectant on surfaces and objects to kill germs, thus lowering the risk of spreading infection.

Bathrooms

- We are very fortunate there is a bathroom in each individual classroom, with the exception of JrK. Bathrooms are disinfected daily.
- If a child needs to go to the bathroom when outside or in a space outside the cohort classroom, then that bathroom used will be disinfected upon child's exit.

Masks

- Children in Preschool – not Playschool – must wear a mask to enter the building, then will remove their masks for the class day.
- Teachers will wear a mask greeting and dismissing the child and throughout the day (except when outside, eating and/or reading books) per Colorado Department of Public Health and Education (CDPHE) regarding adult mask usage.
- Parents are required to wear a mask when picking up/dropping off the child.

Teachers

- Teachers will do a daily health screening as set forth by CDPHE which includes a daily temperature check.

Hand Washing

- We are licensed by the Department of Human Services and supervised by Tri-County Health therefore we will continue to follow our Hand-Washing policy as outlined in our Parent Handbook.
- Due to these circumstances, CDHS Licensing has authorized the use of 'Hand Sanitizer' when its challenging to access running water (i.e. exiting the playground).

Home Health Screening

- Please refer to the Home Health Screening (available on our webpage). This health screen must be done before you leave the house. Do not turn this form into the office, but call the office (303)771-1364 if your child reports Y-YES to any of the symptoms.

Cohort Classrooms

- Children will be in their classroom with their friends and teacher(s) to create a 'cohort' - a group of people banded together. Classes will not pass each other in the hallway or share the playground.
- Due to low enrollment of PreK & JrK classes, they will create a new cohort group for outdoor play, two times a day on the east playground. That also gives the benefit of multiple teachers on the playground for increased supervision.

Lunch/Food

- Lunch and Snack policies continue as outlined in our Parent Handbook.
- Weather permitting, we will eat snacks/lunches outside, continuing cohort grouping.
- Teachers will distribute the classroom snack with gloved hands.
- Holiday/Special Snack parents will deliver their snacks and supplies to the teachers at drop-off, but may not come into the classroom.

COVID Outbreak

- If the school has a positive COVID case the school must contact Tri-County Health and they will conduct an evaluation and determine what the school must do and determine how many cohorts must go home.
- CDPHE has an updated guidance for outbreaks that we will follow in conjunction with Tri-County Health.
- Refer back to your health screening form: IF your child is exposed to someone who tests positive for COVID then you must self-quarantine for 14 days and notify the school.

Extra-Curricular

- Extra-curricular classes create an additional cohort.
- Before children will be dismissed for their extra-curricular cohort teachers will monitor handwashing and usher them to their designated area.

Beary Special/Toadally Awesome

- Refer to the policy in the Parent Handbook with these exceptions: only one parent (with a mask) may enter the room as child shows friends his poster and only one parent to enter classroom to read the book to classmates. No siblings will be allowed.

Thank you for cooperating and helping to keep our children safe and healthy and our school open.